WASPS – Willesley Association of School and Parents

# Registered Charity No. 1095840

## Minutes of WASPs Meeting

**Held on Monday 5th February 2018 @ 8.00pm**

**Present:**, Jill Edwards (JE), Liz Walker (LW), Claire Bark (CBar), Lynn Knox (LK), Jo Cooper (JC), Caroline Beresford (CBez), Beth Jones (BJ), Claire Swanepoel

**Apologies:** Laura Cherry (LC), Matthew Yates (MY), Richard Kirk (RK), Rachel Thompson (RT)

**Chaired By:** Jill Edwards **Minuted By:** Jill Edwards

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1. Welcome and apologies given.
2. Chocolate Bingo Update and Actions
	1. 16th March 6-9pm
	2. Flyer distributed
	3. Ticket sales confirmed for 6 Mar (LW/JC)/7 March (CBez/CBar) – spreadsheet prepared to record sales and ticket numbers.
	4. License – JC – completed (inc Spring Fair license)
	5. Bar – Ian Knox/Roly Edwards/JC
	6. Bingo callers JE/LW
	7. Door – LK/CBar
	8. Raffle Tickets – children
	9. Collection of donations in morn – Cbez/LW/LK/JC
	10. Set-up – JE/LK/BJ
	11. Kitchen – BJ/CBar
	12. Veggie options/Sausages and Rolls - JC
	13. Pizzas and Tuck Shop - (LW/LK)
	14. Drinks to be checked by CBar – MY to provide additional if needed.
	15. Tickets confirmed at £1.00 per child and £1.50 per adult
	16. LK has printed tickets
3. Star Foundation (actioned after meeting):
	1. Meeting held with Star Foundation Director – Pete Tryner (LK/JE)
	2. Explanations given for delayed payments and incorrect information on correspondence.
	3. Pete Tryner apologized for confusion during changes of personnel and explained plans for future.
	4. Bin to be emptied monthly and information given regards the weight of the donations/the winning child (highest donated kg weight) for each collection.
	5. Decision made to continue – esp given we get 0.41p per kg plus the activities. (Other outfits offer 0.40p per kg max with no additional activities offered to school)
	6. LK/JE agreed to meet every 3 months with PT from Star to maintain communication etc.
4. Spring Fair:
	1. 18th May 2018 5-7.30pm
	2. Theme – At the Movies! (Emojis/Incredibles 2/Minions)
	3. Games discussed:
		1. Army Men in the tub (Toy Story) – LK
		2. Find the Lego Man (Lego Movie) – RK
		3. Star Wars Nerf Game (Star Wars!) – ? Pringles tubes updated with characters.
		4. Pin Nose on the Troll (Trolls) – LK
		5. Guess the Disney Movie song – JC
		6. Tea Cup Stack (Alice in Wonderland) - ?
		7. Captain Hook Hoopla (Peter Pan) – CBar
		8. Table Quidditch (Harry Potter) – LK
		9. Stocks (Mr Smedley and Mr Cooper) – JE to confirm
		10. Emoji Biccies (Emoji movie) - ?
		11. Splat the Rat (Ratatouille) - ?
		12. Golden Ticket (Charlie and Choc Factory) Odeon Card to win! – LK
		13. Match the Oscar – CBez
	4. WASPS Stalls
		1. Raffle
		2. Candy Floss/Popcorn
		3. Bar and refreshments
		4. Cake stall planned to be KS1 only
		5. Class Hampers (instead of Canvases) – theme per class needs finalization – Listed ideas as:
			1. Family Movie for Year 3
			2. Summer Holiday for Year 4
			3. Gardening for Year 5
			4. Spa for Year 6
		6. 2nd Hand Books/Jigsaws and DVDs
		7. Uniform and Tea Towel Stall
		8. BBQ – Nigel Harrison
5. AOB
	1. Note to check all dates for events are in the school calendar – JE actioned

**Next meeting – 26th February in school practical area. 7.45/8pm start.**

JB (Justine Bourne) to be sent these minutes for inclusion on website – JE to action.