

WASPS – Willesley Association of School and Parents
Registered Charity No. 1095840

WASPS Meeting
19 June 2019 at 7.30pm

Meeting Minutes

Present: Claire Bark (CB), Jo Cooper (JC), Caroline Beresford (CB2), Rachel Thompson (RT), Sarah Duncombe (SD), Alison Wood (AW), Claire Swanepoel (CS), Joy Allen (JA)

Apologies: Laura Cherry (LC), Roxanne Godfrey (RG), Vikki Hockey (VH), Richard Kirk (RK), Charlotte Liddell (CL), Corrie Massey (CM), Laura Pearson (LP), Liz Walker (LW)

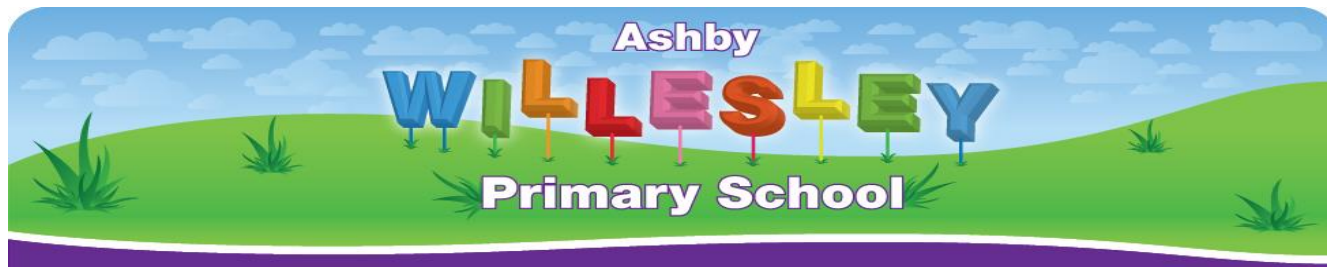
Chaired By: Claire Bark

Minuted By: Caroline Beresford

1. Welcome & apologies for absence **CB**

2. Circus **CS**
 - a) Accounting
 - See appendix 1 & 2 for takings on games and profit made on games
 - Slushies were disappointing in the morning but went better in the afternoon
 - Popcorn, slushies & candy floss only made £98 profit for the effort required. Could potentially have charged more. Remaining syrups for Slushies were taken away by Bouncy Days man. Is there another way of doing it?
 - Ice cream lady did not turn up – we need to find another person who is more reliable
 - Total takings - £10 847.80, profit £5803 – amazing effort from everyone!
 - Workshops made £852.50 - 341 children paid at £2.50
 - 15% margin made on Circus and workshops
 - Majority of profit came from sponsorship
 - Companies expressed an interest in supporting the school in the future ie SS Joinery
 - Money available in the account is £10,700. Keeping £1,500 in the banks leaves £9,200
 - **Thank you collage** – **RT** is collating. Big sponsors to be given a copy of the brochure. All sponsors to receive a thank you collage/note. **CS** is going to send out list of who was the contact for each sponsor and each WASP to ensure the thank you collages and brochures are sent out
 - Glitter tattoos made a loss; volunteer to check stock of glitter and face paints
 - Thank you Weduc has gone out to parents
 - Ashby Times – photos checked by Jo Ball and will be in the Thursday 20th June issue
 - Stock take carried over = £550 mainly drinks and snacks

 - b) Feedback
 - Ticketing the event was a good idea, but did cause some issues with a very small minority of people who thought they could still come back into the fair, even though they had not purchased tickets to the circus
 - It would have been nice to have let people back in the school after the first show and then ticket check as they go into the second show in case of any cross over.



- Very positive feedback from all parents and teachers
- Sausage butties and other food possibly a bit overpriced
- Circus skills area? This would have most likely been available if the fair was outside
- Teachers felt it was more relaxed than the Christmas Fayre
- People didn't realise they couldn't come back in after the circus
- Should we have had a timed event at the start of the fayre that made people arrive at the beginning?
- All-inclusive ticket price for event in the future? Give out a number of tokens to play on the games/get a card with stamps on it
- Tombola's didn't make as much money as usual. Need to keep them in the Main Hall next time.
- Teddy tombola should be a donation for the Christmas Fayre because there are so many left over
- Wine did not sell much at all. Prosecco was most popular

3. Sports Day

- 2nd July, KS1 in morning and KS2 in afternoon
- Refreshments stand including tea & coffee to be ran by WASPs outside the Hall. Just drinks.
- Soft drinks 50p, Hot drinks £1
- Float required £50 - £100?
- Volunteer – Set up
 - Morning
 - 1-2 more afternoon volunteers please

CS
CB/CB2
RT/AW/JC
LW & ?

4. Year 6 Leavers Party

- Wed 10th July 2019, 6.30pm – 8pm
- Volunteers so far – CB, RT, JC need about 2-3 more
- T-shirt example – quality OK. WASPs contribution is £180. No other gift contribution from WASPs
- Paper Invites for school bags, to include what food option the children would like from burgers/sausages/veggie option using stock left from Circus.
- Buy cobs
- Photo booth props, back drop and basket to put them in
- Peter Bourne? – contact for photography/confirm with Jo Ball about how it could work from a GDPA point of view

CB
JC/CB
SD/CB/RT
RT

5. Welcome to Willesley Party

- Date and time: can we do it on Thursday 5 or 12 September? 2-3pm so children can be collected. Would still plan to invite parents. No siblings unless they are preschool. Check with school the half day pattern for new starters
- Format – parents stay in another room with teas/ coffee cakes
- Book disco – once date has been confirmed

CB

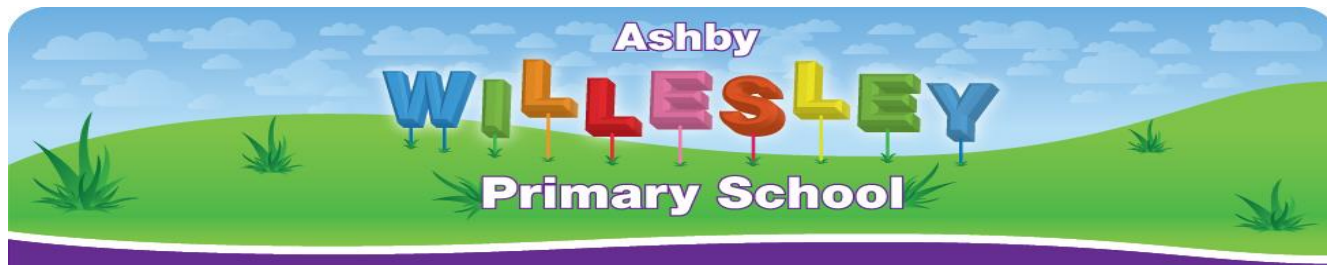
CB

6. Autumn Term Ideas

- Confirm what school are doing – contact Chloe / Sue in September
- Ideas: Bonfire Night/Christmas Disco/Christmas Fayre - AW researching
- Proposed date if it is a Fayre is Friday 6th December (School staff party 13th December, Decorations morning 29th November.)

CB

AW



- Wreath making evening - date and time - Ticket includes wreath. Decorations mince pie and mulled wine. Extra drinks a cost? CM

- 7. WASPs expenditure plan ALL
 - Outdoor stage - Contact Olly Wyatt CB
 - Fire pit – contact Adrian Moates/Mrs Blackburn CB2
 - If we give £150 to each class, we will have spent £2,400 CB/CB2
 - Wish list from teachers then shortlist goes to the parents and children to vote. Arrange a voting week, using sweet boxes etc. CB/CB2

- 8. 50th Celebrations
 - Meeting with Miss Rainbow /Mrs Dilks / Mr Brookes September 2019 CB
 - Research 50th pin badges CB2
 - 6/7th September – School 50th Birthday event tbc by school CB

- 9. 2019/2020 main event dates AW
 - Christmas Fair TBC – maybe KS1 and KS2 disco instead
 - Summer Fair – Carnival Time at Willesley proposed date 27th June 2020
 - Smaller events - Choc bingo / Treasure Hunt?
 - Ceilidh / Family barn dance?

- 10. Star Foundation update / Alternatives CS

- 11. A.O.B
 - WASPs information booklet to be revamped VH
 - School representative teacher/LSA to reinstate link between staff and PTA – Contact LW about a quick 15 minute discussion about where the money is spent CB
 - Survey Monkey Weduc to go out to parents for event and purchase ideas CB
 - Staff room suggestion box for event and purchase ideas
 - End of season WASPs night out Thursday 4th July 8pm SD booking Monkey Tree SD

- 12. Date of next meeting – **Monday 9th September 2019 and AGM**