



WASPS – Willesley Association of School and Parents
Registered Charity No. 1095840

Minutes of WASPs AGM

Held on Friday 19 September 2018

Present: Claire Bark, Liz Walker, Laura Cherry, Rachel Thompson, Jo Cooper, Claire Swanepoel, Roxanne Godfrey, Corrie Massey, Laura Pearson, Charlotte Liddell, Vicki Hockey

Apologies: Beth Jones, Caroline Beresford, Richard Kirk, Sam Goodall, Sarah Duncombe, Joy Allen

Chaired By: Claire Bark

Minutes By: Claire Bark

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| 1. Welcome | Vice Chair |
| 2. Apologies for absence | Vice Chair |
| 3. Chair's / Treasurer Report for 2017 / 2018 | Vice Chair |

WASPS Chair Report 2017/18

There has been an amazing atmosphere around the school this year. Not only have the school added several more sporting trophies to the tally, achieved brilliant SATs results, but have helped the WASPs to raise over £5,000 for the school, which is a fantastic result!

The funds raised have been used to purchase additional iPads for the classrooms and a docking station charging trolley.

This year the WASPs will be donating monies towards the biannual Christmas Pantomime trip and raising funds to help the school in updating their IT equipment to include new interactive whiteboards for the classrooms and laptops.

The WASPs could not achieve any of this without the continued help and support from the school, friends and families of the pupils, so from us all we'd like to say a heartfelt THANK YOU!

This year the WASPs will see two of our long serving members step down for a year or so whilst they pursue their new careers; we'd like to wish them lots of success.

With that in mind we are looking for new recruits; as without the school volunteers the WASPs would not be able to organise and run these much loved events for the children.

If you have an hour or two to spare each term, please pop along to one of our meetings where there's always an abundance of tea and biscuits! Or if you fancy helping out at a particular event please do get in touch.

The WASPs are always looking for new and fresh ideas to help make this the best year yet!

Treasurers Report 2017/2018

Another successful year! Thank you to everyone who has given up their time to attend meetings, plan events, set up events and run events. A fantastic £5,600 was raised through some brilliant events.

The Christmas Fair was the most successful ever raising just over £2,300, and the Spring Fair and Willesley's Got Talent raised just short of £1,500. All of these events take a lot of time in the planning and a great deal of effort is put in by a talented group of parents in the months before the actual event and for that we are very grateful. The success of the event on the day is thanks to the number of teachers and parents that volunteer their time; again this is very much appreciated
THANK YOU!

The brilliant Willesley tea towels at Christmas last year also raised a staggering £630. We are busy coordinating the 2018 fundraiser which we hope will be as big a success!

Star Foundation recycling and Easy Fundraising have proved to be successful with cheques totaling £600 being provided by the organisations to the PTA. The Star Foundation funds helped to provide a beat boxing performance, plus a story-telling session for Foundation and Key Stage 1. Both of which were immensely enjoyed by the children!

Funds raised was spent on new iPads for the school (£4,800), as well as continuing our commitment to provide lunchtime play equipment for the children (£300).

Our 2018.2019 annual commitments are £2,505.00:

Lunchtime games	£300.00
Reception Welcome Party	£75.00
Year 6 Leavers Party and gift	£250.00
Biannual pantomime trip (Dec 2018)	£1760.00
PTA membership	£120.00

Funds currently available are £7,000. As per our constitution £1,500 remains in the bank, therefore after our on-going commitments to supply lunchtime games in each of the 3 terms (£300), the pantomime trip(£1,760), the Welcome to Willesley Party (£75) and the Year 6 Leavers Disco (£250) we have £3,000 available to the school to aid in providing equipment and experiences for the children. We will be asking Year 6 and the Purple Parliament to provide some suggestions as to where they would like some of the money raised go towards for the school.

Treasurer

4. Re-Election of Officers and Trustees of the Committee

Chair

NAME	POSITION	NOMINATED BY	SECONDED
Liz Walker	General Secretary	Laura Pearson	Corrie Massey
Caroline Beresford	General Secretary	Claire Bark	Laura Cherry

5. Election of Officers and Trustees of the Committee

NAME	POSITION	NOMINATED BY	SECONDED
Claire Bark	Chair	Rachel Thompson	Liz Walker
Rachel Thompson	Vice Chair	Liz Walker	Laura Cherry
Richard Kirk	Treasurer	Rachel Thompson	Jo Cooper
Claire Swanepoel	Vice Treasurer	Laura Cherry	Roxanne Godfrey
Jo Cooper	General Secretary	Claire Bark	Roxanne Godfrey
Laura Cherry	General Secretary	Rachel Thompson	Liz Walker
Roxanne Godfrey	General Secretary	Liz Walker	Charlotte Liddell
Laura Pearson	General Secretary	Liz Walker	Claire Bark

A handover meeting between the new and previous Chair(s) and Treasurer(s) will be held, date tbc.

Lynn Knox and Jill Edwards will be removed from the Bank Accounts, Charity Commission and PTA Insurance.

A Farewell meal to be arranged – date and venue tbc.

6. Agreement of Frequency, Day & Time of WASPs Meetings

Frequency agreed as the second Monday following the return from a half term holiday at 7.45pm in the school practical area, or other venue tbc nearer the time. Working party meetings will take place as and when required for events.

WASP meeting dates will be sent to school office for inclusion on the school calendar:

- a. Mon 10 Sept 2018 7.45pm at school
- b. Tue 6 Nov 2018 7.45pm venue tbc
- c. Mon 14 Jan 2019 7.45pm venue tbc
- d. Mon 4 March 2019 7.45pm venue tbc
- e. Mon 29 April 2019 7.45pm venue tbc
- f. Mon 10 June 2019 7.45pm venue tbc

Date of next project meeting will be Monday 8 Oct 2018 for the Festive Fair.

WASP event dates have been agreed and will be sent to school office for inclusion on the school calendar:

- g. Welcome to Willesley Fri 21 Sept 2018
- h. Community Family Evening Fri 28 Sept 2018
- i. Festive Fair Fri 7 Dec 2018
- j. Chocolate Bingo Fri 29 March 2019

- k. Circus
- l. Year 6 leavers disco

7 and 8 June 2019
Wed 10 July 2019

7. Meeting was brought to a close

NOTE: Lisa Watson to be sent minutes to upload on the WASPS web page, including circulation to the school office.

Chair

