



**WASPS – Willesley Association of School and Parents  
Registered Charity No. 1095840**

**WASPs Meeting**

**Monday 10 September 2018**

**Present: Claire Bark, Liz Walker, Laura Cherry, Rachel Thompson, Caroline Beresford, Richard Kirk, Jo Cooper, Claire Swanepoel, Roxanne Godfrey, Corrie Massey, Laura Pearson, Charlotte Liddell, Sam Goodall, Sarah Duncombe, Joy Allen**

**Apologies: Beth Jones, Vicki Hockey**

**Chaired By: Claire Bark**

**Minutes By: Rachel Thompson**

**Meeting opened at 8.30pm**

**1. Welcome and introduction to new members**

An informal introductory chat

**2. Apologies for absence**

None

**3. Review of dates for 2018/2019 events**

**a. Welcome to Willesley Party - Friday 21st Sept 2018**

Disco booked - Marie Sturgess £70 arriving 2.45pm (LC/CB)

Stock take and shopping (RT/JC)

Invitations and paperwork sent to school office (CB)

List of volunteers for event confirmed and jobs allocated

Reply slips to be counted prior to shopping (JC)

**b. Community Family Evening - Friday 28<sup>th</sup> September**

To be held at Cricket Club 6-9pm

Bouncy Castle booked – charge £3 per child for all evening, then £150 to be given to bouncy castle out of profits (LC)

Food vendor - CS / LW still searching (CS/LW)

Alternative is to cook Frankfurt sausages in cricket kitchen (LC)

Ice cream van booked (JC)

No treasure hunt this year. Material is all there, so it was decided it would be a good idea to bring the event back in the near future. (CS)

**c. Annual Christmas Fair - 9<sup>th</sup> December 2018**

It was agreed that it should not be on same day as decorations morning

Date to be checked with SR (CB)

New ideas for Festive Fair were suggested and informally discussed.

A sub-team and meeting to be organized after AGM when positions and roles have been filled

**d. Annual Spring Fair**

It was decided that this event will not take place in 2019 due to a one-off circus event idea

**e. Summer Music Festival (WGT)**

This event will not go ahead as a WASPs event this year

Some members were concerned that children enjoyed this event

It was suggested that it could be run in school one afternoon so that children didn't miss out, as an in-school event rather than a fundraiser/wider school community event

**f. Year 6 Leavers Disco - Wednesday 10<sup>th</sup> July 2019**

Wednesday 10<sup>th</sup> July was put forward as a possible date

Last year Y6 trip clashed with disco, so this should be avoided if possible for 2019

Date to be checked with SR (CB)

**4. Decision on Project Leads for each event**

To be confirmed after AGM.

## **5. Discussion on additional events to take place**

### **a. Pudsey Bear visit - Friday 16<sup>th</sup> Nov 2018**

Ashby Round Table with WASPs assistance

CB to chase this up with her contact. RK has contact with Ashby Round Table too.

### **b. Chocolate Bingo – 29<sup>th</sup> March 2019**

CB to check with SR

### **c. Circus instead of Spring Fair and WGT?**

CB and JC put forward idea of a circus to help celebrate 50th year (which actually starts academic year 2019/2012)

2x performances (Friday evening and Saturday afternoon)

Fancy dress linked to the circus theme

External stalls, raffle hamper, bar and food provided like a Spring Fair

End of June date to be agreed with SR (CB)

Need to check no clashes with School games events, cricket etc

Small group to take this forward

### **d. Uniform sale prior to October half term**

CM suggested having an honesty box and a rail of uniform at parents' evening

All agreed this was a good idea to get rid of uniform left in mobile classroom

Text to be sent out to parents to ask for donations and advertise the sale prior to parents' evening

## **6. Discussion/decision on Christmas Fundraising**

It was decided it was worthwhile to have a Christmas fundraiser

LP to look at ideas and feedback to group (LP)

Likely to be that the children draw a picture which can be superimposed on an item of their/parents/guardians choice

Something other than a Christmas theme to make it more appealing?

Festive Fair meeting to be held on Monday 8<sup>th</sup> October 2018

## 7. AOB:

- a. **'Divvy up' job roles** – To be discussed after the AGM when roles have been filled
- b. **Drop box folder** – to enable WASPs members to access templates  
RK to implement this and provide support and informal training where needed (RK)
- c. **Star Foundation** - Box has been full for a while, needs to be chased and emptied. Also check on any monies owing and what events they will look onto hosting at the school this year.  
CS agreed to take on the task of looking at this (CS)  
[katy@starfoundation.org.uk](mailto:katy@starfoundation.org.uk) and [pete.tryner@starfoundation.org.uk](mailto:pete.tryner@starfoundation.org.uk)
- d. **Noticeboard to be kept up to date and use of Foundation one**  
LW agreed to take on this task (LW)  
Update of website was discussed (CS)
- e. **New starters/phonics meeting** – WASPs recruitment drive  
Not needed at moment as there has been an increase in new members this year. CB offered to attend if needed

## 8. Committed WASPs contributions to school

CB explained about email from Lisa Watson informing WASPs that school needs to replace the interactive whiteboards in Yr4 & 5 (approx. £6,000) and to replace 16x laptops (approx. £5,000).

- a. Xmas panto Beauty & the Beast @ L'boro – Fnd/KS1 17<sup>th</sup> Dec and KS2 19<sup>th</sup> Dec - approx. £1,760
- b. Welcome to Willesley party – approx. £200
- c. Yr6 leavers disco and gift – approx. £350

## 9. Date of Next WASPs Meetings

Provisional dates were given. Some members asked about meeting on a different evening. It was decided that day, time and venue could be flexible to suit majority.

AGM being held on Wednesday 19th Sept 2018 at 2.45pm in mobile classroom  
(Weduc already sent to parents)

Provisional dates given were:

Tuesday	6 Nov 2018 – due to bonfire night
Monday	14 Jan 2019
Monday	4 March 2019
Monday	29 April 2019
Monday	10 June 2019

**Meeting closed at 9.56pm**