



Ashby Willesley Primary School, Packington Nook Lane, Ashby-de-la-Zouch, Leicestershire LE65 2QG

Part of the Symphony Learning Trust

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Executive Headteacher: Mr M Brookes Head of School: Mrs C Dilks Deputy Headteacher: Miss S Rainbow

19 August 2020

Dear Parents / Guardians

Autumn Term 2020

We are looking forward to welcoming you all back on Wednesday. Thank you for any feedback received on the protocol sent out at the end of July. This has been based on the procedures used since partial opening on 1st June. We aim to operate as close to normal as safely possible with regards to lessons, lunchtimes (including hot meals), PE etc. We have arranged for an additional 15 hours cleaning per week and are in the process of having new external sinks for hand washing.

Attached is the slightly updated version of the protocol (start/finish times remain the same). Please read this thoroughly as most issues are addressed. Please see some key points below:

- Please do not arrive on site any earlier than 5 minutes before your allocated times. Siblings should be kept close to you.
- Please use the one-way system - enter through the pedestrian gate and exit through the car gate.
- Remember to social distance - adults may use PPE, primary age pupils are advised not to wear PPE on site (we would need to implement a removal and storage protocol if pupils use PPE).
- Please ensure that you can access Weduc messages to stay up to date with any changes/closures.
- On the grounds of safety, please avoid turning vehicles in the entrance during school drop off and collection times.

As always, these procedures will be monitored and revised as required.

Kind Regards

Chloe Dilks
Head of School