



## Parent Forum Minutes

<b>Date</b>	<b>17.03.23</b>
<b>Time</b>	<b>14.00 start</b>
<b>Venue</b>	<b>Staff Room</b>
<b>Present : THG, HS, LT, MM, NS, NP, IG, CD, SRL</b>	
<b>Apologies : KS/JH/LB/AH</b>	

<b>Item</b>
<ul style="list-style-type: none"> <li>• Welcome</li> </ul> <p>Welcome to Ian Gisbourne who will be taking over as the link Governor for the parent forum as Sharan will be stepping down as governor at the end of the academic year.</p> <p>A big thank you to Sharan for all she has done over the years.</p> <p>Minutes from the previous meeting were agreed, however it was agreed that the process of getting the minutes to parents needs to improve. SRL to produce minutes going forward and circulate to parent forum members once agreed. Dates for all parent forum meetings will be agreed for the whole year and reminders sent 2 weeks in advance of the meeting.</p> <p>Next meeting is 30<sup>th</sup> June 2023 at 2pm</p>
<ul style="list-style-type: none"> <li>• Apologies</li> </ul> <p>Apologies received from LL,KS, LB, AH</p>
<ul style="list-style-type: none"> <li>• Year Group WhatsApp</li> </ul> <p>Whilst we understand that year group WhatsApp groups are useful for reminders etc please can we ask parents not to use them for personal comments about staff. All staff do their best for the children and the messages can be upsetting. Please remind parents that as a school we have an open door policy to all parents. There is a complaints procedure and policy to follow should you need to make a complaint and it can be found on the website</p>
<ul style="list-style-type: none"> <li>• Trips, enrichment days/themed days.</li> </ul> <p>We totally understand that you are disappointed about the residential – we are too. There are no future plans to reinstate a Y2 residential due to large numbers of staffing required. There is a day trip to Beaumanor being organized for Y2 and we will get the information out soon. All staff are currently working on improving our curriculum and as part of that, we are looking at trips and theme days to ensure a more even consistent approach and spread across their time at Willesley.</p>
<ul style="list-style-type: none"> <li>• Weekly update to parents</li> </ul>

<p>EYFS is a completely different curriculum which lends itself to weekly updates. As part of the curriculum work, we are planning to send more information to parents on what each year group will be learning to improve communication.</p>
<ul style="list-style-type: none"> <li>• School Dinners</li> </ul> <p>The portions are a set size based on the age of a child. Whilst a pre-order system works in smaller schools, it is very time consuming and not practical in a larger school when we are trying to get so many children through the hall to eat in a short space of time. The tender for the catering contract has been sent out for the whole trust so we may be moving providers.</p>
<ul style="list-style-type: none"> <li>• Friday Events</li> </ul> <p>Currently it is timetabled around PE so that no one misses out on their PE lessons. We do have sports day coming up which will be midweek.</p>
<ul style="list-style-type: none"> <li>• Rewards for children</li> </ul> <p>Non uniform days are easy to manage and no cost to the school or parents – it was also voted by purple parliament as their preferred reward.</p>
<ul style="list-style-type: none"> <li>• Apple Presenting – filmed &amp; sent to parents?</li> </ul> <p>Would be additional work load for staff and too tricky to exclude children from the video who cannot be videoed for a number of reasons.</p>
<ul style="list-style-type: none"> <li>• More opportunities to be in school</li> </ul> <p>Lots that parents are already invited in for – Christmas performances, Christmas crafts, sports day, class assemblies etc. The PTFA are always looking for more volunteers if you would like to approach them.</p>
<ul style="list-style-type: none"> <li>• Transition to next class</li> </ul> <p>The children will spend 2 mornings in July in their new class and we will be holding an open classroom from 3.15-4.15 on Wednesday 5<sup>th</sup> July to give parents the chance to see the new classroom and meet the teacher.</p>
<ul style="list-style-type: none"> <li>• PTFA</li> </ul> <p>The PTFA are holding 3 events this half term. A uniform sale on both parents evening nights – volunteers needed please Chocolate Bingo on 24<sup>th</sup> March Easter bonnet/headwear parade on Friday 31<sup>st</sup> March</p>
<ul style="list-style-type: none"> <li>• AOB</li> <li>• Photos – after looking at all the brochures it was decided by parents that we will change supplier to JS photography and have a white background for photos.</li> <li>• After school club – A tender for the afterschool care contract has been sent out as the current contract is due to end in July.</li> </ul>